



Introducing Ms. Raynal Mireille. G. Oord born and raised in Suriname ( South America). As hardworking professional Raynal spent 12 years of working for the government of Suriname. Working for the Ministry of Education and Culture is very challenging based on the difficulty's and pressure. She is friendly, responsible, solution focused and open minded.

### Personal Detail

Date of Birth: 31<sup>st</sup> July 1982  
Place of Birth: Paramaribo, Suriname  
Nationality: Suriname  
Religion: Christian  
Sex: Female  
Marital Status: Unmarried  
Number of Children: 3  
Language Spoken: Dutch, Sranan Tongo, English conversational

### EDUCATIONAL BACKGROUND

YEAR	INSTITUTION	ARCHIEMENT
2016	Bachelor in Accounting Auditing and Control	Diploma
2010- 2011	Pedagogical didactic capability	Diploma
2004-2006	Propaedeutic Business Administration	Diploma
	Modern Business Administration	Diploma

	Financial Management Report	Diploma
	Introduction of Administrative Information Provision	Diploma
2004	Senior High School Equivalent to: Dutch, English, Economics, Geography and History	Diploma
2002	Secondary School Equivalent to: Economics and Bookkeeping	Diploma

## JOB EXPERIENCE

YEAR	DISCREPTION
2021 - Present	Civil servant available to the director of Education and Culture
2016-2021	Deputy director of Financial Management ( Ministry of Education Culture and Science)
2014-2015	Administrative assistance for Marleen Fashion and Wolff Catering Services
2011-2015	Trainer government funding ( Youth Parliament)
2010-2015	Ministry of Finance department of Treasury Inspection <ul style="list-style-type: none"> <li>○ Preparation and implementation of the budget</li> <li>○ Giving advice based on financial consequences to the line ministries</li> </ul>
2006-2010	Assistant accountant at Tjong A Hung Accountants en Belasting Adviseur. ( Accountant and Tax office) <ul style="list-style-type: none"> <li>○ Preparing annual reports</li> <li>○ Administration control for different companies</li> </ul>
2003	Waitress at Wolly's restaurant

## **Computer skills**

- Microsoft Word
- Excel
- Access
- PowerPoint

## **Abilities**

- Leadership skills
- Ability to plan and organize
- Innovative and ability to adapt
- Computing experience
- Problem solving skills