



Lawrence K. Onyx-Fangawa

Leadership and organizational skills

- Creative and interactive skills
- Analytical skills
- Communication skills
- Teamwork Skills

SIERRA LEONE LAWRENCE KAIKUDA ONYX-FANGAWA
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47s off Spur road, Freetown, Sierra Leone Professional Summary

Lawrence K. Onyx-Fangawa is a multi-talented; intellectually skilled and a professional management expert who can bring incredible results to any organization if given the chance and support to function. He is a goal oriented and result achievable person.

He can adapt quickly to any structural change and job ethics. He believes in achieving results through his most valuable asset- "people". He is a team player and very tolerant but professionally firm in his administrative responsibility. He believes in principles of accountability and a cohesive reporting system with proper documentations to details. He is dependable and reliable.

Skills

- Interpersonal skills Experience Senior Pastor/ Zoner Coordinator Battle Axe Ministry International Freetown, Sierra Leone
- Pastor in charge of the daily affairs of the Branch
- Providing Spiritual guidance to God's people in the Branch.
- Render moral counseling to all the members in the Branch.
- Manage all administrative issues in the Branch.
- Manage all financial matters and provide prudent financial management to tailor experience against income.
- Prepare monthly reports and communicate matters affecting the Branch to the HeadQuarter.
- Supervises all Branches within the zoner catchment area.
- Manage, supervise and coordinate activities in the four Branches under my Zone.
- Supervise, maintenance and equip the Branches.
- Spearhead training of the leaders and other staffs. Head of Operational Control ProCredit Bank Sierra Leone Freetown, Sierra Leone July 07/2009 - September September 2010
- Manage and supervise all staffs in the Department
- Supervises, monitoring and assessing Risk controls, Internal Controls and all Banking services.
- Conduct on the spot snap checks in all Branches of the Bank and report findings and recommendations to Management.
- Involving in Credit Recovery and monitoring of our credit Files

- Giving Reasonable assurances to shareholders and senior management executives of their financial investment.
- Preparing and assessing monthly projections by number and volume.
- Supervision and assessing the daily performance of all Banking service Coordinators, Credit Coordinators and by extension Branch Managers.
- Directly involved in the recruitment and selection and training of new staffs joining the institution.
- Coordinate daily task in other departments to achieve daily targets.
- Assess credit customer's files to determine their legibility for loan.
- Seat on credit committees to decide on the loans to be given to customers.

Specialist in The Operational Control Unit ProCredit Bank Sierra Leone Freetown, Sierra Leone January 01/2008 - July 2009

- Critical assessment of all forms of reports that relates to the daily performance of the Bank
- Give expert advice and support to all related departments.
- Support Risk assessment unit, audit unit, card department, including general operations
- Give expert advice and support to all Branches in relation to their functions
- Evaluate various job descriptions
- Ensure that the core values of the institution are adhered to the latter.

- Advice management on the risk factor on potential investments.
- Liaison between the bank and the general public.

Banking Service Coordinator Pro Credit Bank Sierra Leone
Freetown, Sierra Leone January01/2007 - JanuaryJanuary2008

- Supervises all Banking services responsibilities
- Manage all Clients Advisors and Cashiers in the Banking Service
- Ensure all our customers' needs are met promptly and professionally.
- Listen and act decisively to all customers complaints.
- Ensure all Banking services policies are adhered to by allstaffs.
- Conduct monthly staff progressive meetings and report to management allfindings.
- Interface between management and the staffs.
- Communicate all staffs grievances and needs to management.
- Communicate management policies to staffs.
- Ensuring the Banking service is ideal for our customers
- Enforces the KYC (Know Your Customer) and CIK (Customer is King) concept is well understood by all Banking services staffs.
- Manage the work schedule and give assignments to Banking services staffs to meet with monthly targets. Client Advisor
ProCredit Bank Sierra Leone Freetown, Sierra Leone July07/2006
-JuneJune2007
- Manage Customer portfolio
- Open account for all customers that wants to open accounts

- Advice the Customer base on their choice of account.
- Manage all customers account under my portfolio
- Refer Clients to the right source for their need within the Bankinghall.
- The first contact person with the Banking Hall.
- Manage my work station
- Communicate all customers' complaints and grievance to my immediate supervisor.
- Communicate the different products and services of the Bank to its customers. Education BSC Business Administration Institute of Public Administration and Management (IPAM) Freetown Sierra Leone December12/2006 Diploma in Banking Strategy and leadership Institute of professional studies Maputo Mozambique November11/2009 Diploma in Strategic management ProCredit Academy GmbH Fürth Germany March 03/2008 Diploma in operational Risk management Microfinance Investment and Technical Assistance Facility Freetown Sierra Leone September09/2009 Leadership Diploma Course Word of Faith Bible Institute Port Harcourt Nigeria August 08/2012