Workshop proposals: Deadline for submission 20 January. Attached you will find the format to submit a proposal.

**WISA 2014 Workshop Proposal**

**1. Proposer’s information**

|  |  |
| --- | --- |
| Name |  |
| Organisation |  |
| Telephone number |  |
| Email address |  |

**2. Workshop basic information**

|  |  |
| --- | --- |
| Descriptive title |  |
| Short title (for programme) |  |
| Conference theme (select one) | Domestic and municipal wastewater, and sanitation |  |
| Drinking water and bulk water supply |  |
| Industrial and mine water |  |
| Environmental water |  |
| Capacity building and training |  |
| Is this workshop related to an existing WISA division or branch? If yes, specify which one. |  |
| How many delegates do you expect to attend this workshop? |  |
| Who will organise this workshop? |  |
| Who is hosting this workshop? |  |
| Will your workshop have collaborating organisers or hosts? If so please specify who. |  |
| What are your funding arrangements for this workshop? |  |
| How much time would you like to request to be allocated to your workshop? |  |

**3. Workshop details**

In no more than 1000 words, please provide a summary of your workshop, including:

* Explain the need for this workshop to take place.
* Describe the target audience.
* Outline the workshop programme, including the names of any proposed speakers and facilitators.
* Describe what the expected outcome of your workshop will be.
* Describe what impact on the water sector you expect to have by achieving the outcome.

**4. Additional information**

|  |  |
| --- | --- |
| Do you have approval from your organisation for this workshop? |  |
| Do you have funds to enable speakers, facilitators, or students to attend? |  |
| Do you need YWPs to assist as rapporteurs? |  |
| Do you agree to write an article about your workshop for *Water and Sanitation Africa* afterwards? |  |
| Would you like to be put in contact with the relevant WISA branch or division if you are not already in contact? |  |

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For all information on WISA2014 (25-29 May 2014): see <http://www.wisa.org.za/Event_Details.aspx?Section_ID=Nw==&Event_ID=MjI=>

Proposals can be send to: Susan Van Heerden, susan@zamangwane.co.za with cc to e.baquero@nwp.nl

- Wetskills program