

# 65<sup>TH</sup> ANNUAL UN DPI/NGO CONFERENCE

(UNITED NATIONS HEADQUARTERS, 27-29 AUGUST 2014)

**Title:** *2015 and Beyond: Our Action Agenda*  
**Theme:** *The role of civil society in the post-2015 development agenda*

## WORKSHOP PROPOSAL GUIDELINES

*The objective of Workshops is to provide a platform for Civil Society to share ideas and learn from each other in the common pursuit of solving problems.*

Workshops must relate to the overall theme of the conference: “**The Role of Civil Society in the post-2015 Development Agenda.**”

The post-2015 agenda will have **Sustainable Development** and **Poverty Eradication** at its core. Other major topics will include **inequality, hunger, nutrition and food security, education, growth and employment, population dynamics, health, climate change, environmental sustainability, energy and water, governance, conflict and fragility, freedom of information, and human rights.** The “[Concept Note](#)” provides an overview and it is strongly recommended that you read it.

### The Workshop Proposal should

- Address one or more of these topics and speak to the transformative changes expected from post-2015; this can also be a review and assessment of the MDGs, especially those not yet achieved.
- Examine current practices as well as challenges; can include lessons learned.
- Look at emerging issues, innovative solutions, technology, social media, and partnerships including those with the private sector.
- Communicate approaches that are replicable, adaptable at the grassroots level, and inclusive in their approach to solutions.
- Showcase collaborative projects on the ground or global.
- Include a Social Media plan (Facebook, Twitter, etc)
- If possible, include digital content (such as a short video) linked to the workshop’s thematic content that may be used to promote the Conference and generate workshop discussion or outcome.

**It is recommended** that presenters reflect intergenerational, gender and geographic balance, including at least one youth.

We welcome proposals that include contributions and/or speakers representing youth (age 18 – 25), indigenous, disabled, children, and other under-represented groups

**The Workshop Proposal must follow all of these Guidelines:**

- A Workshop Proposal **must be sponsored\*\*** by an NGO associated with the UN Department of Public Information (DPI) or in consultative status with the Economic and Social Council (ECOSOC), and should have at least **TWO** co-sponsoring organizations. Co-sponsoring organizations do not need to be accredited with DPI or ECOSOC.
- **Only one proposal** per sponsor organization can be submitted. However, organizations are free to co-sponsor more than one workshop.
- The contact person from the sponsoring organization, or a designated alternate, **must be available** by email and/or telephone **from the date of proposal submission through the date of the conference** to confirm information, and if necessary to clarify questions from the workshop sub-committee.
- The substantive material covered in the proposed workshop must relate to the content of the Conference.
- The allotted workshop time of 75 minutes (1 hour and 15 minutes) must include at least 20 minutes for questions and interaction with workshop participants.
  - Proposals **must be** submitted via the designated submission form found [here](#).

➤  
**Deadline for workshop proposal submissions is  
Wednesday, 4 June 2014 @ 11pm (2300) United States - Eastern Daylight Savings Time**

If your proposal is accepted, the co-chairs and/or committee members will need to contact you to verify information for promotion and publications of the Conference.

Due to limited space and time available for workshops during the conference, the Workshop Sub-Committee strongly encourages NGOs to reach out to others and collaborate on proposals. In select cases the Workshop Sub-Committee may suggest co-sponsors or partners for a particular theme from among proposals received. The Workshop Sub-Committee reserves the right to substitute a different proposal in the rare case when a sponsor is unable to deliver an accepted workshop,

**\*\*Definition of sponsor and co-sponsors:**

**The workshop “Sponsor” is a UN affiliated (DPI or ECOSOC or both) NGO, taking main responsibility for the workshop proposal, including appointing a designated contact person as main liaison with the Workshop Sub-Committee**

**“Co-sponsors” are NGOs, Working Groups or organizations collaborating on the workshop. This may mean providing a speaker, sharing expenses related to the workshop (travel, cost of equipment, promotional materials) or simply supporting the aims of the proposal. Co-sponsors need not be formally affiliated with the UN.**

**N.B.**

- The UN DPI/NGO Conference does not cover any of the costs associated with the Workshops. The sponsoring and co-sponsoring NGOs are responsible for expenses associated with their workshop, including travel and accommodation for presenters, and promotional materials.

**Thank you in advance for your proposal. If you have questions, problems or concerns, please contact us at:**

**[ngodpiconference2014workshops@gmail.com](mailto:ngodpiconference2014workshops@gmail.com)**